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# **FORWARD PLAN**

**Compiled on behalf of the Mayor of Torbay**

**Forward Plan September 2011**

**1 October 2011 to 31 January 2012**

**For information relating to the Forward Plan or to request a copy in another format or language please contact:**

**Teresa Buckley (01803) 207013**

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# Torbay Council

## Forward Plan of Key Decisions

### Explanatory Note

Torbay Council is required to publish a Forward Plan of all key decisions to be taken in the following four months. The first Plan became effective on 1 March 2002. It is updated monthly and is available at least 14 days before the beginning of each month.

Although Government regulations suggest that Key Decisions should only refer to Executive functions, Torbay Council has decided that those Council functions that would have been a Key Decision if they were to have been decided by the Mayor will also be included in the Forward Plan. This will include changes to the Council's Policy Framework and decisions that are not in accordance with the Council's Budgetary Framework.

The Regulations define a key decision as a decision that is likely to:

- (i) result in incurring expenditure or making of savings which are significant; or
- (ii) be significant in terms of its effects on communities living or working in the area.

The Council has produced comprehensive criteria to define "significant" and these are set out on the following page.

The Forward Plan consists of a brief description of the decisions that are to be made, (listed under the themes on which the Community Plan is based) followed by pages that give a fuller description of each of those matters. The Council has decided that the vision and the Community Plan themes should be adopted as the Council's vision and priorities. Where an issue does not directly link to one of the themes it will refer to 'corporate support', which aims at improving service deliver, efficiency and quality.

Copies of the documents referred to in the Forward Plan may be obtained by contacting the Democratic Services Section by telephone (01803 207064), email ([democratic.services@torbay.gov.uk](mailto:democratic.services@torbay.gov.uk)) or post (Town Hall, Castle Circus, Torquay, TQ1 3DR).

The Forward Plan is available free of charge on request from the Democratic Services Section of Torbay Council and is available for inspection at the Connections offices in Torquay, Paignton and Brixham. It is also available on the Council's website (<http://www.torbay.gov.uk/forward-plan>).

Gordon Oliver  
Mayor of Torbay

**To request a copy in another format or language phone 01803 207087**

## Definitions of "significant"

### Expenditure and savings

A proposed decision shall be regarded as a Key Decision by way of “**incurring expenditure or making of savings which are significant**” if any one or more of the following apply:

- (1) In the opinion of the Chief Finance Officer, there is likely to be a budget variation (other than one within a Business Unit) of more than £250,000;
- (2) In the opinion of the Chief Finance Officer, it is likely to result in capital expenditure above that provided for in the capital programme and it is likely to involve an additional call on the Council’s internal resources of more than £250,000;
- (3) In the opinion of the relevant Commissioner, the decision is likely to have a material effect on Council services, including where:
  - (i) an existing service will be reduced by more than 10 per cent or will cease altogether;
  - (ii) a service which is currently provided in house will be outsourced (or vice versa); or
  - (iii) a partnership will be entered with a third party which is likely to involve a material element of risk transfer to the Council;
- (4) The proposal involves the acquisition or disposal of land having a value estimated by the Chief Finance Officer to be likely to exceed £250,000;
- (5) The proposal involves the disposal of a capital asset (other than land) having a value estimated by the Chief Finance Officer to be likely to exceed £250,000;
- (6) Where in the opinion of the Executive Head of Human Resources the proposal is likely to result in compulsory redundancies or major changes to the terms and conditions of employment of 100 or more employees across the Council’s functions;

### Effect of communities

A proposed decision shall be regarded as a Key Decision by way of being “**significant in terms of its effects on communities living or working in the area**” if the relevant Commissioner, in consultation with the relevant Cabinet Member, considers that it ought to be included in the Forward Plan having regard to all the circumstances including the following principles:

- (1) A decision may affect a great number of people, or a number of wards, but not significantly and these decisions shall **not** normally be regarded as key;
- (2) A decision that has a significant impact on communities living or working in only one ward will normally be treated as a Key Decision e.g. a school closure or the introduction or amendment of traffic calming measures;
- (3) Where a decision is only likely to have a significant impact on a very small number of people in one ward it will **not** normally be key. But the people affected should be informed of the forthcoming decision in sufficient time for them to exercise their rights to see the relevant papers and make an input into the decision making process;

- (4) Consideration should be given to the level of public interest in the decision. The higher the level of interest the more appropriate it is that the decision should be considered to be key.

**Our vision is for:**

“A cleaner, safer prosperous Bay”

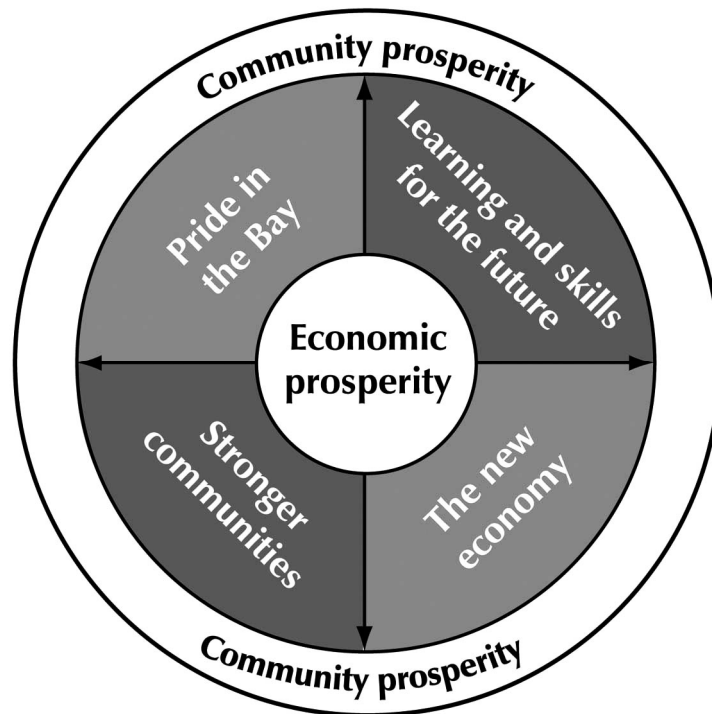
**Our core values are:**

Customer focus

Service delivery

Equalities commitment

**Our themes and priorities are:**



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**Active Ageing Strategy**

To seek approval of the refined Active Ageing Strategy (former Older Persons Strategy). The document will set out the key priorities for the future and the underpinning actions that will need to be undertaken.

<b>Wards affected:</b>	All Wards
<b>Consultees:</b>	Torbay Strategic Partnership, Torbay Older Citizen's Forum, Overview & Scrutiny Board, general public, any other appropriate age related groups and People (Adults) Policy Development Group.
<b>Means of Consultation:</b>	Conference, focus groups, meetings and surveys
<b>Documents to be considered:</b>	A report will be available five days before the meeting.
<b>Responsible Executive Lead and Officer:</b>	Executive Lead for Adult Social Care and Older People (Councillor Christine Scouler) Chief Executive of Torbay Care Trust and Director of Adult Social Care - Anthony Farnsworth Director of Public Health - Debbie Stark
<b>Corporate Priority:</b>	Learning and skills for the future; Stronger communities; The new economy
<b>Key Opportunities:</b>	<p>The refined Active Ageing Strategy provides an opportunity to enable people to prepare more effectively for the future to maximise their opportunities in later life. In addition the financial challenge of an ageing population means that new ways of working need to be considered, as if we do nothing the cost of health and social care will become too high for us to maintain.</p> <p>Torbay's unique demographic profile is an opportunity for setting the standard for the rest of the country in empowering and caring for an aging population.</p>
<b>Key Risks:</b>	That vital funding is withdrawn during the lifetime of the project.
<b>Type of Decision:</b>	Policy Framework Plan Council
<b>Decision Maker:</b>	Council
<b>Intended Decision Date:</b>	31 Oct 2011

**If you want to make  
representations contact:**

Timothy Nand-Lal, telephone (01803) 210593, fax (01803)  
210598, email [timothy.nand-lal@nhs.net](mailto:timothy.nand-lal@nhs.net)

**Annual Report 2010/2011 and Council Wide Priorities 2011+**

The Annual Report will provide information on the council's performance as well as summary financial information on revenue and capital spend. It provides information on our performance against key targets, achievements and future plans. The Annual Report should be read in conjunction with the Corporate Plan which provides the forward direction for the authority.

<b>Wards affected:</b>	All Wards
<b>Consultees:</b>	Residents, Overview and Scrutiny Board and Council Business Policy Development Group
<b>Means of Consultation:</b>	A consultation has been carried out with the Viewpoint Panel, meetings and circulation of papers.
<b>Documents to be considered:</b>	A report will be available five days before the meeting.
<b>Responsible Executive Lead and Officer:</b>	Mayor and Executive Lead for Employment and Regeneration (Mayor Gordon Oliver) Deputy Chief Executive and Commissioner of Communities and Local Democracy - Caroline Taylor
<b>Corporate Priority:</b>	(All Corporate Priorities )
<b>Key Opportunities:</b>	The Annual Report will provide information on the council's performance as well as summary financial information on revenue and capital spend. It provides information on our performance against key targets, achievements and future plans.
<b>Key Risks:</b>	If the Council did not produce an Annual Report this could be viewed as the Council not adopting best practice.
<b>Type of Decision:</b>	Policy Framework Plan Council
<b>Decision Maker:</b>	Council
<b>Intended Decision Date:</b>	29 Sep 2011
<b>If you want to make representations contact:</b>	Claire Barrow, telephone (01803) 208832, fax (01803) 208976, email <a href="mailto:claire.barrow@torbay.gov.uk">claire.barrow@torbay.gov.uk</a>



## Annual Review of the Corporate Capital Strategy and Corporate Asset Management Plan

The Council needs to annually review its Corporate Capital Strategy, as part of its suite of corporate policies within the Policy Framework, in order to inform decisions on spending priorities within the 4-year Capital Plan Budget.

The Council needs to annually review its Asset Management Plan to ensure that it is appropriate and consistent with the Corporate Plan, and that its assets (property and land) are fit for purpose and are being used in an efficient manner, which demonstrates value for money.

<b>Wards affected:</b>	All Wards
<b>Consultees:</b>	Corporate Asset Management Team, Place Policy Development Group and Overview and Scrutiny Board
<b>Means of Consultation:</b>	Meetings, circulation of papers.
<b>Documents to be considered:</b>	A report will be available five days before the meeting.
<b>Responsible Executive Lead and Officer:</b>	Deputy Mayor Executive Lead for Strategic Planning, Housing and Energy (Councillor David Thomas), Executive Lead for Finance and Audit (Councillor Alan Tyerman) Commissioner of Place and Environment - Charles Uzzell Executive Head of Finance, - Paul Looby, Martin Phillips
<b>Corporate Priority:</b>	(All Corporate Priorities )
<b>Key Opportunities:</b>	Both the Corporate Capital Strategy and the Asset Management Plan will assist with the decision making processes of the Council.
<b>Key Risks:</b>	Without this document the Council would not be able to demonstrate a corporate and cohesive approach to capital investment across all services.  Failure to adopt the revised Asset Management Plan will leave the Council without an up to date plan and without the ability to demonstrate a strategic approach to asset management. The new plan contains specific proposals for dealing with a wide range of issues such as the suitability of assets, efficient use of resources and backlog maintenance.
<b>Type of Decision:</b>	Policy Framework Plan Council
<b>Decision Maker:</b>	Council

<b>Intended Decision Date:</b>	31 Oct 2011
<b>If you want to make representations contact:</b>	Martin Phillips, telephone (01803) 207285, fax (01803) 207492, email <a href="mailto:martin.phillips@torbay.gov.uk">martin.phillips@torbay.gov.uk</a>

**Capital Plan Budget 2012/13 to 2015/16**

To approve the Capital Plan Budget for 2012/2013 to 2015/2016.

<b>Wards affected:</b>	All Wards
<b>Consultees:</b>	Overview and Scrutiny Board
<b>Means of Consultation:</b>	<p>Following consideration of the Capital Strategy by the Mayor and approval by Council on 29 September, the Mayor will consider a Report by the Chief Finance Officer on the current demands for capital investment, likely resources and spending options at the Council meeting on 8 December 2011.</p> <p>The Mayor will request the Overview and Scrutiny Board to consider options for new capital investment and potential additions to the Capital Plan, in the light of projected resources, in January 2012.</p> <p>The Mayor will consider the recommendations of the Overview and Scrutiny Board, together with any reported updates on available resources, on 1 February 2012 before proposing a revised Capital Plan Budget to Council at its adjourned meeting on 8 February 2012.</p>
<b>Documents to be considered:</b>	A report will be available five days before the meeting.
<b>Responsible Executive Lead and Officer:</b>	<p>Executive Lead for Finance and Audit (Councillor Alan Tyerman)</p> <p>Deputy Chief Executive and Commissioner of Communities and Local Democracy - Caroline Taylor</p> <p>Executive Head of Finance - Paul Looby</p>
<b>Corporate Priority:</b>	(All Corporate Priorities )
<b>Key Opportunities:</b>	To review the use of capital resources for investment in line with the Council's identified priorities, as set out in the Corporate Plan and Community Plan.
<b>Key Risks:</b>	The main risks associated with reviewing the Capital Plan Budget are the robustness of estimates of likely resources, realistic assumptions of costs and therefore the effect on service provision of not undertaking certain high priority projects.
<b>Type of Decision:</b>	Budget Decision Council

<b>Decision Maker:</b>	Council
<b>Intended Decision Date:</b>	8 Feb 2012
<b>If you want to make representations contact:</b>	Martin Phillips, telephone (01803) 207285, fax (01803) 2073492, email <a href="mailto:martin.phillips@torbay.gov.uk">martin.phillips@torbay.gov.uk</a>

**Council Tax for 2012/13**

To approve the Council Tax for 2012/2013.

<b>Wards affected:</b>	All Wards
<b>Consultees:</b>	Overview and Scrutiny Board, Council and key stakeholders
<b>Means of Consultation:</b>	The Overview and Scrutiny Board will consider the Mayor's proposals in relation to the Revenue Budget. The Board's views will be reported to the Mayor to enable him to recommend an appropriate level of Council Tax.
<b>Documents to be considered:</b>	A report will be available five days before the meeting.
<b>Responsible Executive Lead and Officer:</b>	Executive Lead for Finance and Audit (Councillor Alan Tyerman) Deputy Chief Executive and Commissioner of Communities and Local Democracy - Caroline Taylor Executive Head of Finance - Paul Looby
<b>Corporate Priority:</b>	(All Corporate Priorities )
<b>Key Opportunities:</b>	This is a statutory requirement.
<b>Key Risks:</b>	If the level of Council Tax is not set, the Council will be unable to collect income and therefore will not be able to provide services.
<b>Type of Decision:</b>	Budget Decision Council
<b>Decision Maker:</b>	Council
<b>Intended Decision Date:</b>	1 Mar 2012
<b>If you want to make representations contact:</b>	Paul Looby, telephone (01803) 207283, fax (01803) 207319, email paul.looby@torbay.gov.uk

### Future Libraries Report - Regional Joint Working Programme for Cultural Services

The report will look at recommendations due to be published in February 2011 by the South West Local Authorities Cultural Forum on their Adapt to Survive efficiency and improvement programme. A number of areas were identified to explore options to provide a sub regional and/or regional working arrangements which would reduce cost and make the services run more efficiently. The programme is looking at options for cross border working for libraries, arts and museum curatorial support services, and locality frameworks within the Big Society programme model to support service areas across the South West region. This forms part of the Council's programme – 'People, Place, Partnership, Productivity' which will reshape the continuity and service provision over the next four years.

<b>Wards affected:</b>	All Wards
<b>Consultees:</b>	All Wards (once the report has been completed) and Place Policy Development Group
<b>Means of Consultation:</b>	Circulation of the final report with the recommendations from the South West Local Authorities Cultural Partnership
<b>Documents to be considered:</b>	A report will be available five days before the meeting.
<b>Responsible Executive Lead and Officer:</b>	Executive Lead for Tourism and Environment (Councillor Jeanette Richards) Commissioner of Place and Environment - Charles Uzzell Executive Head of Residents and Visitor Services - Sue Cheriton
<b>Corporate Priority:</b>	Learning and skills for the future; Pride in the Bay; Stronger communities
<b>Key Opportunities:</b>	The proposals will look at regional and sub regional structures to deliver services across local authority areas or in partnership arrangements with neighbouring authorities. This is expected to deliver improved and more efficient services within the cultural departments.
<b>Key Risks:</b>	With the different local authorities involved, there will be priorities, different structures, systems and delivery models. It is important to ensure all authorities are signed up to a contract arrangement so that long term delivery can be secured on the services that are proposed are shared across boundaries.
<b>Type of Decision:</b>	Key Decisions Mayor

<b>Decision Maker:</b>	Council
<b>Intended Decision Date:</b>	8 Dec 2011
<b>If you want to make representations contact:</b>	Sue Cheriton, telephone (01803) 207972, fax (01803) 207981, email <a href="mailto:sue.cheriton@torbay.gov.uk">sue.cheriton@torbay.gov.uk</a>

**Future Use of Chestnut Primary School Site**

To consider a report on the future use of the Chestnut School site following agreement to close the School on 13 July 2011.

<b>Wards affected:</b>	St Marys with Summercombe
<b>Consultees:</b>	Relevant ward councillors, Community Partnership, all schools in Brixham, Church of England Diocese of Exeter , Roman Catholic Diocese of Plymouth , the Overview and Scrutiny Board and Executive Lead Member for Children, Schools and Families.
<b>Means of Consultation:</b>	Letters and meetings
<b>Documents to be considered:</b>	A report will be available five days before the meeting.
<b>Responsible Executive Lead and Officer:</b>	Executive Lead for Children, Schools and Families (Councillor Chris Lewis) Acting Director of Children's Services - Richard Williams
<b>Corporate Priority:</b>	Learning and skills for the future
<b>Key Opportunities:</b>	Chestnut school closed at the end of the summer term. The Council now has to bring forward education or community proposals for the future use of the school site.
<b>Key Risks:</b>	Inability to maximise the value of the asset.
<b>Type of Decision:</b>	Key Decisions Mayor
<b>Decision Maker:</b>	Mayor
<b>Intended Decision Date:</b>	8 Dec 2011
<b>If you want to make representations contact:</b>	Matthew Redwood, telephone (01803) 208238, email matthew.redwood@torbay.gov.uk



## Great Parks, Paignton - Planning Brief 'A Guide to the Development of a Sustainable Community at Great Parks'

### 'A guide to the development of a sustainable community at Great Parks'

The Great Parks, Paignton: Planning Brief SPD is one of a series of Local Development Documents that forms part of the emerging Torbay Local Development Framework (LDF). The LDF will eventually replace the Adopted Torbay Local Plan 1995 – 2011 and will form the basis for decisions on spatial planning and land use within Torbay up to 2026.

Great Parks is a residential area to the west of Paignton allocated for further development in the Adopted Torbay Local Plan (Policies H1.11, H1.12 and H1.13 apply). The proposed Planning Brief provides guidance on the way in which the remaining phases of the current housing development should be implemented. It puts forward proposals to secure a sustainable residential development that is accessible, served by an appropriate level of community facilities, built to a high standard of urban design and energy efficient. It also sets out guidance on the way in which affordable housing is to be provided on this site. This SPD is subject to a Sustainability Appraisal.

<b>Wards affected:</b>	Blatchcombe
<b>Consultees:</b>	Ward Councillors, the Local Development Framework Working Party, Torbay Strategic Partnership, Community Partnerships, Torbay Care Trust, Place Policy Development Group and local pharmacists.
<b>Means of Consultation:</b>	Informal four week and formal six week consultation and public participation periods in accordance with Development Plan Regulations, using press, Connections, Libraries and specific Council offices. Variety of means of consultation used including leaflets, consultation forms (paper copy and online) – further details set out in the SPD.
<b>Documents to be considered:</b>	A report will be available five days before the meeting.
<b>Responsible Executive Lead and Officer:</b>	Deputy Mayor Executive Lead for Strategic Planning, Housing and Energy (Councillor David Thomas), Mayor and Executive Lead for Employment and Regeneration (Mayor Gordon Oliver) Commissioner of Place and Environment - Charles Uzzell Executive Head of Spatial Planning - Les Crump
<b>Corporate Priority:</b>	Learning and skills for the future; Pride in the Bay; Stronger communities; The new economy

<b>Key Risks:</b>	Failure to prepare the SPD would result in non-compliance with the statutory obligations set out in The Town and Country Planning (Local Development) (England) Regulations 2004 and be in conflict with the adopted Torbay Local Development Scheme (LDS). There would be a risk to the ability of the Council to secure a development of an acceptable standard and to deliver appropriate levels of affordable housing in the absence of clear and detailed planning guidance for developers and decision makers.
<b>Type of Decision:</b>	Policy Framework Plan Council
<b>Decision Maker:</b>	Council
<b>Intended Decision Date:</b>	8 Dec 2011
<b>If you want to make representations contact:</b>	Steve Turner, telephone (01803) 208812, fax (01803) 20882, email <a href="mailto:steve.turner@torbay.gov.uk">steve.turner@torbay.gov.uk</a>

**Leading Through Austerity**

Restructuring of Council's Commissioner and Chief Executive structure to ensure Torbay Council has highly skilled political and managerial leaders to lead Torbay Council through the public sector recession and respond to the Government's localism agenda with innovative, lower cost solutions.

<b>Wards affected:</b>	All Wards
<b>Consultees:</b>	Employees, trades unions, elected Members, key partners
<b>Means of Consultation:</b>	Circulation of Report.
<b>Documents to be considered:</b>	A report will be available five days before the meeting.
<b>Responsible Executive Lead and Officer:</b>	Mayor and Executive Lead for Employment and Regeneration (Mayor Gordon Oliver) Chief Executive - Elizabeth Raikes
<b>Corporate Priority:</b>	(All Corporate Priorities )
<b>Key Opportunities:</b>	To have a leadership structure that is lean but also fit for leading the Council and Torbay through a period of austerity.
<b>Key Risks:</b>	Reduction in capacity at a senior level diminished strategic capability and ability to respond to issues in a timely manner.  Changes to the top team bring uncertainty for all employees and partner agencies.
<b>Type of Decision:</b>	Budget Decision Council
<b>Decision Maker:</b>	Council
<b>Intended Decision Date:</b>	29 Sep 2011
<b>If you want to make representations contact:</b>	Elizabeth Raikes, telephone (01803) 207001, email elizabeth.raikes@torbay.gov.uk

**Local Asset Backed Vehicle (LABV) Business Plan 2011/16**

This document outlines the function and plan of the Local Asset Backed Vehicle (LABV) partner over the next five years.

<b>Wards affected:</b>	All Wards
<b>Consultees:</b>	Councillors, Torbay Business Community and Place Policy Development Group
<b>Means of Consultation:</b>	Meetings, circulation of papers, inclusion on web site
<b>Documents to be considered:</b>	A report will be available five days before the meeting.
<b>Responsible Executive Lead and Officer:</b>	Mayor and Executive Lead for Employment and Regeneration (Mayor Gordon Oliver) Commissioner of Place and Environment - Charles Uzzell Chief Executive of Economic Development Company - Steve Parrock
<b>Corporate Priority:</b>	Learning and skills for the future; Pride in the Bay; Stronger communities; The new economy
<b>Key Opportunities:</b>	To support new and existing businesses in the Bay. To support and enable improvements to the local economy.
<b>Key Risks:</b>	Failure to deliver against the Business Plan could further the decline of the economy in Torbay.
<b>Type of Decision:</b>	Key Decisions Mayor
<b>Decision Maker:</b>	Mayor
<b>Intended Decision Date:</b>	31 Oct 2011
<b>If you want to make representations contact:</b>	Steve Parrock, telephone (01803) 208970, email <a href="mailto:steve.parrock@tedcltd.com">steve.parrock@tedcltd.com</a>

**Office Rationalisation Project**

The Office Rationalisation Project (ORP) (formerly the CCRP) seeks to reduce the Council's office accommodation by moving from leased buildings to freehold buildings so that costs are significantly reduced and key services are located together in centralised office accommodation.

<b>Wards affected:</b>	All Wards
<b>Consultees:</b>	Council Business Policy Development Group, All Political Groups
<b>Means of Consultation:</b>	Meetings and circulation of papers.
<b>Documents to be considered:</b>	A report will be available five days before the meeting.
<b>Responsible Executive Lead and Officer:</b>	Deputy Mayor Executive Lead for Strategic Planning, Housing and Energy (Councillor David Thomas), Executive Lead for Finance and Audit (Councillor Alan Tyerman) Commissioner of Adults and Operations - Clare Tanner
<b>Corporate Priority:</b>	(All Corporate Priorities )
<b>Key Opportunities:</b>	The Council has the opportunity to significantly reduce its leased office accommodation and make the resultant savings as a consequence. The Project also enables the Council to consolidate key services in a central hub which will deliver benefits to service users.
<b>Key Risks:</b>	The biggest risk to the Project is that a decision is deferred and that the opportunities to disengage from leases for office accommodation are missed with the result being that savings are not forthcoming and that the Council will be tied into long leases which will mean additional revenue expenditure.
<b>Type of Decision:</b>	Budget Decision Council
<b>Decision Maker:</b>	Council
<b>Intended Decision Date:</b>	29 Sep 2011
<b>If you want to make representations contact:</b>	Mark Hammett, telephone (01803) 207071, email mark.hammett@torbay.gov.uk

## Options for Future of Delivery of Tourism, Marketing and Event Support

The objectives of the review are:

- To identify an improved delivery model and/or processes that generates a sustained increase in visitor numbers and bed nights (both tourism and business related).
- To secure, fund and promote higher profile events and ensure that event planning is comprehensive and co-ordinated involving a wider range of organisations.

<b>Wards affected:</b>	All Wards
<b>Consultees:</b>	Members, English Riviera Tourism Company, Riviera International Conference Centre Ltd, Torbay Town Centres Company, Council Senior Leadership team, Torbay Sports Council, Torbay Harbour Committee and others.
<b>Means of Consultation:</b>	Meetings, discussion papers and presentations.
<b>Documents to be considered:</b>	A report will be available five days before the meeting.
<b>Responsible Executive Lead and Officer:</b>	Mayor and Executive Lead for Employment and Regeneration (Mayor Gordon Oliver) Commissioner of Place and Environment - Charles Uzzell Chief Executive of Economic Development Company - Steve Parrock
<b>Corporate Priority:</b>	Pride in the Bay; The new economy
<b>Key Opportunities:</b>	These objectives will lead to economic benefits for the area and will support the development of the tourism sector which remains a significant source of employment, investment and other benefits for Torbay.
<b>Key Risks:</b>	The key risks are set out in the report to Council of 13 July 2011 and include lack of engagement and support from the sector.
<b>Type of Decision:</b>	Budget Decision Council
<b>Decision Maker:</b>	Council
<b>Intended Decision Date:</b>	8 Dec 2011
<b>If you want to make representations contact:</b>	Alan Denby, telephone (01803) 208671, email alan.denby@tedcltd.com

**Princess Promenade Regeneration**

Consideration of options to allow the opening of the Princess Promenade and to secure its long term future.

<b>Wards affected:</b>	Tormohun
<b>Consultees:</b>	Ward Councillors, Council, Natural England and Spatial Planning Team
<b>Means of Consultation:</b>	Meetings, circulation of papers and plans
<b>Documents to be considered:</b>	A report will be available five days before the meeting.
<b>Responsible Executive Lead and Officer:</b>	Executive Lead for Tourism and Environment (Councillor Jeanette Richards) Commissioner of Place and Environment - Charles Uzzell Executive Head of Residents and Visitor Services, Chief Executive of Economic Development Company - Sue Cheriton, Steve Parrock
<b>Corporate Priority:</b>	Pride in the Bay; The new economy
<b>Key Opportunities:</b>	The Princess Promenade, Torquay is currently closed to the public due to the structural condition. The Princess Promenade, Torquay is currently closed to the public due to the structural condition. Better public access and increased visitors.
<b>Key Risks:</b>	Key risks include the following: - Budget and cost overruns due to adverse weather conditions or unforeseen structural issues identified during construction. - The existing structure not being fit for purpose in future years.
<b>Type of Decision:</b>	Key Decision Council
<b>Decision Maker:</b>	Council
<b>Intended Decision Date:</b>	29 Sep 2011
<b>If you want to make representations contact:</b>	Patrick Carney, telephone (01803) 207710, email <a href="mailto:patrick.carney@torbay.gov.uk">patrick.carney@torbay.gov.uk</a>

### Productivity Improvement Programme (PIP)

The Productivity Improvement Programme (PIP) will produce 3 business cases which will require approval by members, these are:

- Overall Council Design (Designing the Council's Future Operating Model, which will determine the size and shape of the Council in the Future and how we will standardise and simplify our processes)
- Procurement
- Revenue Income Optimisation (RIO)

This project is a Council wide programme involving officers from across the Authority and supports the Medium Term Financial Plan and the need to achieve efficiency savings in line with Comprehensive Spending Review targets.

<b>Wards affected:</b>	All Wards
<b>Consultees:</b>	Elected Members, Authority Staff, Trade Unions and Council Business Policy Development Group
<b>Means of Consultation:</b>	Regular briefings with all consultees
<b>Documents to be considered:</b>	A report will be available five days before the meeting.
<b>Responsible Executive Lead and Officer:</b>	Executive Lead for Business Planning and Governance (Councillor Ken Pritchard) Commissioner of Adults and Operations - Clare Tanner
<b>Corporate Priority:</b>	Corporate support
<b>Key Risks:</b>	The business cases produced by the project team will require adequate resources to deliver the benefits identified. The business cases will also seek to change key services within the Authority.
<b>Type of Decision:</b>	Key Decision Council
<b>Decision Maker:</b>	Council
<b>Intended Decision Date:</b>	29 Sep 2011
<b>If you want to make representations contact:</b>	Mark Hammett, telephone (01803) 207072, email mark.hammett@torbay.gov.uk



**Revenue Budget Proposal 2012/2013**

To approve the Council's Revenue Budget for 2012/13 including the setting of fees and charges for Council services.

<b>Wards affected:</b>	All Wards
<b>Consultees:</b>	Overview and Scrutiny Board, Council, key stakeholders
<b>Means of Consultation:</b>	<p>Reports in relation to the budget proposals will be circulated to the Council's key stakeholders (in accordance with statute).</p> <p>The Mayor will set provisional spending targets.</p> <p>The Mayor will request Executive Leads and officers to prepare reports on the implications of the provisional spending targets for consideration by the Overview and Scrutiny Board in accordance with its published timetable. The Overview and Scrutiny Board will report back their comments and recommendations to the Mayor and Council in 2012 before the Mayor proposes a revenue budget to Council on 1 February 2012.</p>
<b>Documents to be considered:</b>	A report will be available five days before the meeting.
<b>Responsible Executive Lead and Officer:</b>	<p>Executive Lead for Finance and Audit (Councillor Alan Tyerman)</p> <p>Commissioner of Adults and Operations - Clare Tanner</p> <p>Executive Head of Finance - Paul Looby</p>
<b>Corporate Priority:</b>	(All Corporate Priorities )
<b>Key Opportunities:</b>	This is a statutory requirement.
<b>Key Risks:</b>	If no budget is approved, the Council will not be able to allocate resources to individual services and therefore services would not be able to be delivered.
<b>Type of Decision:</b>	Budget Decision Council
<b>Decision Maker:</b>	Council
<b>Intended Decision Date:</b>	8 Feb 2012
<b>If you want to make representations contact:</b>	Paul Looby, telephone (01803) 207283, fax (01803) 207319, email paul.looby@torbay.gov.uk

**Torbay Economic Development Company Business Plan 2011/12**

This document outlines the function and plans of the Torbay Economic Development Company over the next twelve months.

<b>Wards affected:</b>	All Wards
<b>Consultees:</b>	Councillors, Torbay Business Community and Place Policy Development Group
<b>Means of Consultation:</b>	Meetings, circulation of papers, inclusion on web site
<b>Documents to be considered:</b>	A report will be available five days before the meeting.
<b>Responsible Executive Lead and Officer:</b>	Mayor and Executive Lead for Employment and Regeneration (Mayor Gordon Oliver) Commissioner of Place and Environment - Charles Uzzell Chief Executive of Economic Development Company - Steve Parrock
<b>Corporate Priority:</b>	Learning and skills for the future; Pride in the Bay; Stronger communities; The new economy
<b>Key Opportunities:</b>	To support new and existing businesses in the Bay. To support and enable improvements to the local economy.
<b>Key Risks:</b>	Failure to deliver against the Business Plan could further the decline of the economy in Torbay.
<b>Type of Decision:</b>	Key Decisions Mayor
<b>Decision Maker:</b>	Mayor
<b>Intended Decision Date:</b>	29 Sep 2011
<b>If you want to make representations contact:</b>	Steve Parrock, telephone (01803) 208970, email <a href="mailto:steve.parrock@tedcltd.com">steve.parrock@tedcltd.com</a>

## Torbay Swimming Strategy

Following on from the Sports Facilities Strategy 2009, which is based on the Regional Spatial Strategy (RSS) housing growth projections, and in light of the financial pressures facing the community pools in Torbay, it is considered that a detailed look at swimming provision in Torbay is now required. The strategy will look specifically at usage of the existing provision against capacity, the state and quality of facilities including any capital requirement for the next ten year period to meet the need, and assessing the future need based on the revised housing growth figures.

The criteria for the consideration of the strategy will include:

- Examining how we can provide cost effective provision within Torbay that benchmarks positively nationally and regionally.
- Demand management – how can we make better use of available swimming capacity to make more effective use of the available swimming resources.
- Examine how, recognising the varying quality and condition of swimming infrastructure across Torbay, we can create an affordable medium to long-term plan for the maintenance of an acceptable level of swimming provision.
- Examine how we can work with, support and encourage independent community providers to improve the long-term sustainability of their facilities.
- Fully consider the on-going revenue and capital impacts of the proposed strategy, including the identification of external funding sources, and ensure that all recommendations can be supported financially by the Council subject to endorsement by the Council.

<b>Wards affected:</b>	All Wards
<b>Consultees:</b>	Ward members, community partners including the Community Sports Network and Community Partnerships, the Sports Council, and regional bodies including Sport England and Active Devon, current users of the facilities and Place Policy Development Group
<b>Means of Consultation:</b>	Meetings, letters and swimming pool provider ongoing data collection
<b>Documents to be considered:</b>	A report will be available five days before the meeting.
<b>Responsible Executive Lead and Officer:</b>	Executive Lead for Safer Communities and Transport (Councillor Robert Excell), Executive Lead for Tourism and Environment (Councillor Jeanette Richards) Commissioner of Place and Environment - Charles Uzzell Executive Head of Residents and Visitor Services - Sue Cheriton

<b>Corporate Priority:</b>	Learning and skills for the future; Pride in the Bay; Stronger communities
<b>Key Opportunities:</b>	To optimise the usage of the pool capacity in Torbay. There is ample capacity available in the current swimming pools with usage at only 43% against circa 70% elsewhere in Devon. Torbay has greater capacity than the national average but low usage. There is an opportunity to increase the usage and invest in facilities to meet the need.
<b>Key Risks:</b>	There are concerns on the quality and long term stability of the swimming pools in Torbay, aging buildings, old expensive to run plant and maintenance backlogs mean that the cost of the current provision may be unaffordable based on the current usage/income generated. There is a risk swimming provision could be lost if a medium to long term strategy is not put in place.
<b>Type of Decision:</b>	Policy Framework Plan Council
<b>Decision Maker:</b>	Council
<b>Intended Decision Date:</b>	29 Sep 2011
<b>If you want to make representations contact:</b>	Sue Cheriton, telephone (01803) 207972, fax (01803) 207981, email sue.cheriton@torbay.gov.uk

**Torquay Harbour Area Action Plan (formal submission to Government)**

The Torquay Harbour Area Action Plan (THAAP) is a statutory Development Plan Document forming part of the Torbay Local Development Framework. The THAAP will provide a planning policy framework for the regeneration, conservation and enhancement of a visually and economically important area of Torbay. It covers the period up to 2026. The Plan also takes into account other plans and strategies, what these aim to deliver and the kind of place that they suggest the harbour area should become in the future.

The THAAP builds on earlier plan-making stages, each of which has progressively developed a range of ideas into a detailed policy framework, taking account of the views expressed by the public, local communities, business interests and statutory consultees. Each stage of the Action Plan has also been the subject of a Sustainability Appraisal and a Habitats Regulations Assessment.

The present version of THAAP (the Regulation 27 Pre-Submission document) is the draft document that will be submitted by the Council to the Secretary of State in summer 2011, for Independent Public Examination in autumn 2011.

<b>Wards affected:</b>	Tormohun; Wellswood
<b>Consultees:</b>	Ward Councillors, the Local Development Framework Working Party, Torbay Strategic Partnership, Community Partnerships and Torbay Care Trust.
<b>Means of Consultation:</b>	A range of formal six week public participation and consultation periods in accordance with Development Plan Regulations, using a variety of methods (including press and local media, leaflet distribution, paper and online consultation forms, community presentations) and a range of venues (Connections, Libraries, specific Council offices and consultation caravan). Further details are set out in the THAAP participation and consultation documentation.
<b>Documents to be considered:</b>	A report will be available five days before the meeting.
<b>Responsible Executive Lead and Officer:</b>	Deputy Mayor Executive Lead for Strategic Planning, Housing and Energy (Councillor David Thomas) Commissioner of Place and Environment - Charles Uzzell Executive Head of Spatial Planning - Les Crump
<b>Corporate Priority:</b>	(All Corporate Priorities )

<p><b>Key Opportunities:</b></p>	<p>The THAAP provides a unique opportunity for the positive environmental, economic and social enhancement of an area of special importance to Torbay. The Plan will facilitate the delivery of lasting economic and cultural change in accordance with a clear Vision and strategic objectives. Progression of this Plan will enable the adoption of both umbrella policies and specific site proposals to ensure that the harbour area has a sustainable future. Submission of the THAAP to Central Government for Examination will set in train the means of adopting a 'sound' Plan that will enable the achievement of these opportunities.</p>
<p><b>Key Risks:</b></p>	<p>Failure to prepare the Area Action Plan would be in conflict with the Torbay Local Development Scheme (LDS) and therefore result in non-compliance with the statutory obligations set out in The Town and Country Planning (Local Development) (England) Regulations 2004 (as amended). In the absence of clear and detailed planning guidance for developers and decision makers, there would be a risk to the ability of the Council to facilitate the improvement and regeneration of the area around the harbour on a co-ordinated basis.</p>
<p><b>Type of Decision:</b></p>	<p>Policy Framework Plan Council</p>
<p><b>Decision Maker:</b></p>	<p>Council</p>
<p><b>Intended Decision Date:</b></p>	<p>8 Dec 2011</p>
<p><b>If you want to make representations contact:</b></p>	<p>Steve Turner, telephone (01803) 208812, fax (01803) 208858, email <a href="mailto:steve.turner@torbay.gov.uk">steve.turner@torbay.gov.uk</a></p>

### Tourism, Inward Investment and Maritime Marketing Support

The Mayor has requested an increase tourism and inward investment marketing activity in support of the Torbay Economic Strategy and its objective to 'bring about the physical and economic regeneration of Torbay and deliver the benefits to the local community.

The Tourism Strategy seeks to develop the tourism sector in Torbay by steadying visitor numbers, attracting higher spending visitors and repositioning the English Riviera as a leading and inspirational UK destination. The Inward Investment Strategy seeks to increase full-time year-round employment in Torbay by capitalising on existing sector strengths and exploiting the offer of Torbay as a business destination.

<b>Wards affected:</b>	All Wards
<b>Consultees:</b>	Mayor, Executive Leads, Executive Head Residents and Visitors Services and English Riviera Tourism Company Chief Executive Officer
<b>Means of Consultation:</b>	Meetings and circulation of papers.
<b>Documents to be considered:</b>	A report will be available five days before the meeting.
<b>Responsible Executive Lead and Officer:</b>	Mayor and Executive Lead for Employment and Regeneration (Mayor Gordon Oliver) Commissioner of Place and Environment - Charles Uzzell Chief Executive of Economic Development Company - Steve Parrock
<b>Corporate Priority:</b>	Pride in the Bay; The new economy
<b>Key Opportunities:</b>	The campaign is will lead to increased exposure for the area as both a holiday and business destination. This is anticipated to generate additional enquiries and visitor stays which will benefit the local economy and lead to additional inward investment enquiries in line with the inward investment work being delivered by Torbay Development Agency again with positive local economic impacts.
<b>Key Risks:</b>	Promotional spend can lose its impact if not strategically planned to have maximum impact of timing and stakeholder engagement. Torbay Development Agency will ensure maximum engagement from partner agencies to help deliver efficient and effective destination marketing management.
<b>Type of Decision:</b>	Budget Decision Council
<b>Decision Maker:</b>	Council

<b>Intended Decision Date:</b>	29 Sep 2011
<b>If you want to make representations contact:</b>	Alan Denby, telephone (01803) 208671, email alan.denby@tedcltd.com



**Transfer of Brixham Town Hall to Brixham Town Council**

Torbay Council to consider a request to transfer the freehold interest of Brixham Town Hall (excluding the museum & the library) from Torbay Council to Brixham Town Council.

<b>Wards affected:</b>	Berry Head with Furzeham
<b>Consultees:</b>	Brixham Town Council, Place Policy Development Group and Brixham Community Partnerships.
<b>Means of Consultation:</b>	Meetings and circulation of papers.
<b>Documents to be considered:</b>	A report will be available five days before the meeting.
<b>Responsible Executive Lead and Officer:</b>	Deputy Mayor Executive Lead for Strategic Planning, Housing and Energy (Councillor David Thomas), Executive Lead for Finance and Audit (Councillor Alan Tyerman) Commissioner of Place and Environment - Charles Uzzell Chief Executive of Economic Development Company - Steve Parrock
<b>Corporate Priority:</b>	(All Corporate Priorities )
<b>Key Opportunities:</b>	The transfer will provide Brixham Town Council with a permanent base and it will have full control of the asset as recently requested by Brixham Town Council.
<b>Key Risks:</b>	The future repair and running costs of the asset will be the sole responsibility of Brixham Town Council. Should Torbay Council require additional office accommodation in Brixham it would need to reach agreement with Brixham Town Council or seek an alternative solution.
<b>Type of Decision:</b>	Key Decisions Mayor
<b>Decision Maker:</b>	Mayor
<b>Intended Decision Date:</b>	29 Sep 2011
<b>If you want to make representations contact:</b>	Chris Bouchard, telephone (01803) 207920, fax (01803) 207511, email <a href="mailto:chris.bouchard@tedcltd.com">chris.bouchard@tedcltd.com</a>

